



WOODLANDS PRIMARY SCHOOL

WEBSITE PRIVACY NOTICE

Website Visitors

When you visit our website we use a third-party service, Google Analytics, to collect standard information and details of visitor behaviour. We do this so we can record the number of visitors to the site and identify the most popular areas. This information is only processed in a way that does not identify you and we do not make, or allow Google to make, any attempt to find out the identity of any individual visiting the site.

If we do collect personal data at any point, for example in an online form, we will tell you and explain what we intend to do with it.

Cookies

Like most websites, ours uses cookies.

Cookies are small text files stored on your computer by your browser. They're used for many things, such as remembering whether you've visited the site before, so that you remain logged in - or to help us work out how many new website visitors we get each month. They contain information about the use of your computer but don't include personal information about you (they don't store your name, for instance).

About this Cookie policy

This Cookie Policy applies to our website and our mobile application ("the Website").

By accessing the Website, you agree that this Cookie Policy will apply whenever you access the Website on any device.

Any changes to this policy will be posted here. We reserve the right to vary this Cookie Policy from time to time and such changes shall become effective as soon as they are posted. Your continued use of the Website constitutes your agreement to all such changes.

Our use of cookies

We may collect information automatically when you visit the Website, using cookies.

The cookies allow us to identify your computer and find out details about your last visit.

You can choose, below, not to allow cookies. If you do, we can't guarantee that your experience with the Website will be as good as if you do allow cookies.

The information collected by cookies does not personally identify you; it includes general information about your computer settings, your connection to the Internet e.g. operating system and platform, IP address, your browsing patterns and timings of browsing on the Website and your location.

Most internet browsers accept cookies automatically, but you can change the settings of your browser to erase cookies or prevent automatic acceptance if you prefer.

These links explain how you can control cookies via your browser - remember that if you turn off cookies in your browser then these settings apply to all websites not just this one:

- Internet Explorer <http://support.microsoft.com/kb/278835> (this page links to further information for different versions of IE - the mobile version is at <http://www.microsoft.com/windowsphone/en-us/howto/wp7/web/changing-privacy-and-other-browser-settings.aspx>).

- Chrome: <http://support.google.com/chrome/bin/answer.py?hl=en-GB&answer=95647>
- Safari: <http://docs.info.apple.com/article.html?path=Safari/5.0/en/9277.html> (or <http://support.apple.com/kb/HT1677> for mobile versions)
- Firefox: <http://support.mozilla.org/en-US/kb/Enabling%20and%20disabling%20cookies>
- Blackberries: http://docs.blackberry.com/en/smartphone_users/deliverables/32004/Turn_off_cookies_in_the_browser_60_1072866_11.jsp
- Android: <http://support.google.com/mobile/bin/answer.py?hl=en&answer=169022>
- Opera: <http://www.opera.com/browser/tutorials/security/privacy/>
- Microsoft Edge: <https://support.microsoft.com/en-us/microsoft-edge/delete-cookies-in-microsoft-edge-63947406-40ac-c3b8-57b9-2a946a29ae09>

Types of cookie that may be used during your visit to the Website:

The following types of cookie are used on this site. We don't list every single cookie used by name - but for each type of cookie we tell you how you can control its use.

1. Analytics cookies

These monitor how visitors move around the Website and how they reached it. This is used so that we can see total (not individual) figures on which types of content users enjoy most, for instance.

You can opt out of these if you want:

- Google: <https://tools.google.com/dlpage/gaoptout>

2. Site management cookies

These are used to maintain your identity or session on the Website. For instance, where our websites run on more than one server, we use a cookie to ensure that you are sent information by one specific server (otherwise you may log in or out unexpectedly). We may use similar cookies when you vote in opinion polls to ensure that you can only vote once, and to ensure that you can use our commenting functionality when not logged in (to ensure you don't see comments you've reported as abusive, for instance, or don't vote comments up/down more than once).

These cookies cannot be turned off individually but you could change your browser setting to refuse all cookies (see above) if you do not wish to accept them.

Purpose and legal basis for collecting and using this information

The purpose for the use of the data collected by our website is to maintain and monitor its performance so that we can improve the site and information we provide. The legal basis we rely on for this is legitimate interest in that it is in the school's interest, and the interest of website visitors, to ensure we provide a suitable website. Legitimate interest is covered by article 6(1)(f) of the UKGDPR.

Who will you share this information with?

We do not share any information collected by our website with any other party aside from the organisations who manage Cookies used for visitor analysis purposes.

How long will the school keep my information?

The majority of cookies are set to expire on the completion of your visit. Other cookies, used to track repeat visits expire after a set period.

Your rights

As we are processing your personal data for the school's legitimate interest you have the right to object to our processing of your personal data. We may have legitimate reasons which mean we may refuse your request, but we would always explain this to you.

See Your Data Protection Rights https://www.woodlands.cheshire.sch.uk/serve_file/23707839

for more information.

EXAMPLE ONLY

SchoolDPO

If you have any questions, please contact the School DP Team on SchoolDPO@cheshirewestandchester.gov.uk